



**TALAWANDA CITY SCHOOL DISTRICT**  
**INTRA-DISTRICT TRANSFER REQUEST - 2023/2024 SY**  
 STUDENTS LIVING WITHIN THE TALAWANDA SCHOOL DISTRICT

Renewal  New Request

**Building Requested:**

Student's name: \_\_\_\_\_ 23/24 Grade: \_\_\_\_\_

Resident building (per home address):  Bogan  Kramer  Marshall

Date of birth: \_\_\_\_\_ If Kindergarten, indicate preference:  Full Day  Half Day

Custodial parent: \_\_\_\_\_ Ph. (Home): \_\_\_\_\_

Street Address: \_\_\_\_\_ (Cell/Work): \_\_\_\_\_

City: \_\_\_\_\_ Zip code: \_\_\_\_\_ Email: \_\_\_\_\_

List of student's siblings w/grade:  
 \_\_\_\_\_

A. Reason for this request: \_\_\_\_\_  
 \_\_\_\_\_

B. Is this child currently receiving special education services in the district?  Yes  No

If yes, please list program and building: \_\_\_\_\_

**Terms and Conditions**

1. *Permit is valid only for the school year granted, application must be submitted annually.*
2. *Transportation is not provided.*
3. *Approval is subject to space availability.*
4. *I understand the application form must be returned to the Board of Education no later than June 2, 2023.*
5. *Applications will be acted upon no later than August 1, 2023 and parents/guardians will be notified of approval/non-approval by mail.*
6. ***My signature acknowledges that I fully understand and agree with the terms and conditions stated above.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Custodial Parent)

Completed applications can be submitted to the TCSD Board of Education office starting **April 3, 2023** at 8:00 a.m. via email ([turnerk@talawanda.org](mailto:turnerk@talawanda.org)), regular mail or in person. If you choose to send via email, please designate in the subject line of your email -- "Intra-District Application".

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**FOR OFFICE USE ONLY:**

Received by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Approved  Rejected due to: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_